

# July 2024 Meeting Minutes

## PRESENT:

Scott Alleman (joined via Zoom)  
Carolyn Coop  
Alex Davis  
Rebecca Lamb  
Tonaly Pennington  
Susan Thacker  
Lorraine Monaco, Friends of the Augusta County Library Foundation  
Reagen Thalacker, Library of Virginia

## ABSENT:

North River Rep (Vacant)  
Kathleen Cavender

VIRGINIA: At a Regular Meeting of the Augusta County Library Board held at the Fishersville Main Library Fishersville, Virginia on July 25, 2024, at 6:00 p.m. and in the 248th year of the Commonwealth. . . .

## Call to Order

The board meeting was held in person.

The meeting was called to order at 6:00 pm by Jennifer Brown.

## Minutes

The minutes from the May 23, 2024 meeting was discussed.

A motion was made by Susan Thacker to approve the minutes from the May 2024 meeting as presented. Alex Davis seconded the motion and the motion passed unanimously.

## **Friends of the Augusta County Library Foundation**

Lorraine Monaco shared the following information:

- Working to modernize membership, website, and payment methods
- Website is almost complete to be rolled out
- Looking for opportunities to have a more regular newsletter

### **Director's Report**

The director's report was circulated in the board packet before the meeting. Dr. Brown reiterated the following information:

- ACL distributed 10,520 meals through the summer meal program
- Broke foot traffic records for Weyers Cave, Stuarts Draft, and Middlebrook Libraries
- Successfully completed an organizational restructuring
- Still looking for a North River Board of Trustees representative

### **Old Business**

#### **New Business**

##### *Board Orientation*

Reagen Thalacker, Public Library Consultant for the Library of Virginia was in attendance to provide a presentation on the roles and responsibilities of governing boards.

The presentation resulted in a discussion about the Freedom of Information Act (FOIA) and record retention. The Library Board requested special email addresses be made for each member to compartmentalize personal messages from Board of Trustees messages. Dr. Brown indicated that shouldn't be a problem and would work on moving in that direction.

Additionally, questions were posed about the appropriate way to report verbal questions as FOIA requests when Board members are conducting Board business in the County. Dr. Brown indicated she would work with the County to determine what that process is.

Digital copies of the presentation will be delivered following the meeting.

##### *Officers*

As per the Board of Trustees Bylaws, July is the time to elect the officers of Chair and Vice Chair.

Churchville • Craigsville • Deerfield • Fishersville • Middlebrook • Stuarts Draft • Weyers Cave  
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Susan Thacker volunteered for the position of Chair. Alex Davis seconded the motion and the motion passed unanimously.

Tonaly Pennington volunteered for the position of Vice Chair. Rebecca Lamb seconded the motion and the motion passed unanimously.

### **Next Meeting Date**

The Board discussed the date, time, and location of the next meeting and agreed to meet at the Churchville Branch Library on Thursday, September 26, 2024 at 6:00PM.

### **Adjournment**

With there being no further business, the meeting adjourned at approximately 7:20 PM. The next board of trustees meeting will be held on September 26, 2024 at the Churchville Library at 6:00 PM.

### **Addendum**

Since the adjourned meeting, a scheduling conflict occurred, and therefore the meeting has been rescheduled via email to Thursday, October 3, 2024 at 6:00 PM and will still occur at the Churchville Branch Library.

Secretary